

# Lakeview at Pointe Vista Homeowners Association, Inc.

## Architectural Control Committee Approval Request Form

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

The Declaration of Covenants, Conditions and Restrictions (the "Deed Restrictions") for the Lakeview at Pointe Vista HOA specifies that all improvements as defined in the Deed Restrictions must be in writing by the Architectural Control Committee before their improvements begin (5.2). To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed improvement.

The plans and specifications to be so submitted will not be considered complete without all of the following items (unless waived by the Committee).

- A plot plan or survey showing the location and dimensions (including elevation) of all existing and proposed improvements.
- Existing and finished grades shall be shown at Lot corners and at corners of proposed improvements. Lot drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the Lot contour is contemplated.
- The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination (including location and method), utility connections and fire protection systems.
- Estimated time frame for completion of project: \_\_\_\_\_  
**\*Upon approval, construction must begin within 60 days of approval and completed within 90 days of start date.**

APPROVAL REQUESTED (check all that apply):

- |                              |                        |                        |
|------------------------------|------------------------|------------------------|
| ___ Basketball Goal          | ___ Satellite Dish     | ___ Fence              |
| ___ Irrigation System        | ___ Swimming Pool      | ___ Deck/Patio         |
| ___ Outbuilding/Storage Shed | ___ Playscape          | ___ Landscaping        |
| ___ Home Remodeling          | ___ Tennis/Sport Court | ___ Driveway Extension |
| ___ Other (specify) _____    |                        |                        |

DESCRIPTION OF IMPROVEMENT (include additional pages as necessary):

-----  
-----  
-----  
-----

ATHLECTIC EQUIPMENT (include diagram showing location of equipment):

Make and model of equipment being installed: \_\_\_\_\_

FENCE (include diagram showing position of fence relative to streets and houses):

Fence material (i.e. cedar, picket, wrought iron,...): \_\_\_\_\_

For wood pickets, do the pickets face public streets (check one)       Yes       No

TEMPORARY STRUCTURES, OUTBUILDINGS OR STORAGE SHEDS:

Dimensions of the outbuilding's pad: \_\_\_\_\_

Greatest height of outbuilding and support structure (measured from ground): \_\_\_\_\_

Height of privacy fence enclosing outbuilding: \_\_\_\_\_

Exterior and roofing material consistent with residence (check one)       Yes       No

Outbuilding will observe setback lines and easements (check one)       Yes       No

Submit request to:      Lakeview at Pointe Vista Homeowners Association, Inc.  
                                 Kelley.Samples@RealManage.com  
                                 c/o RealManage  
                                 P. O. Box 803555  
                                 Dallas, TX 75380  
                                 Office 1-866- 473-2573  
                                 Fax (214) 545-5154

Request must be submitted at least 30 days prior to beginning construction on the improvement.

NOTE – inclusion of an e-mail address authorizes the Architectural Control Committee to use electronic mail for official responses on this request.

\*Construction must commence within 60 days of approval or approval will deem void\*

**\*\*By signing below, homeowner is confirming receipt of city permit when applicable.\*\***      Permit No.: \_\_\_\_\_

PROPERTY OWNER SIGNATURE

DATE

\_\_\_\_\_

**FOR COMMITTEE or BOARD OF DIRECTORS USE ONLY:**

**Following a review of your submittal for approval, the Architectural Control Committee:**

\_\_\_\_\_ **Approves your request**

\_\_\_\_\_ **Approves your request with the following conditions:**

---

---

---

\_\_\_\_\_ **Disapproves your request at this time due to the following variances from the DCCRs and guidelines established by the Architectural Committee**

---

---

---

**Signature:** \_\_\_\_\_